



**City and County of San Francisco
Recreation and Park Department**

McLaren Lodge in Golden Gate Park

501 Stanyan Street, San Francisco, CA 94117

TEL: 415.831.2700 FAX: 415.831.2096 WEB: www.parks.sfgov.org

TO: Recreation and Park Commission
FROM: Dennis Kern, Director of Park Operation
DATE: July 29, 2009
RE: Commission Calendar Item

Agenda Item Wording:

Discussion and possible action to approve a request from the "DNPF Inc" for an exception to the amplified sound permit and to close the following roads in Golden Gate Park for the "West Fest, the 40th Anniversary of Woodstock" (concert in Speedway and Marx Meadow) on Sunday October 25, 2009.

- Road Closures:
 - John F. Kennedy Drive, between Transverse Drive and 30th Avenue from 6:00 a.m. until 8:00 p.m. on Sunday, October 25, 2009
 - 30th Ave from Fulton to JFK from 6:00 a.m. until 8:00 p.m. on Sunday, October 25, 2009
- Amplified Sound Exception
 - Speedway Meadow: Main Stage
 - 10 am to 12 pm – American Indian Ceremony, Ceremonial dance and folk singers
 - 12 pm to 6 pm – Bands
 - Speedway Meadow: 2nd Stage
 - 12 pm to 6 pm – Bands
 - Marx Meadow
 - 12 pm to 6 pm – DJ Music

Description:

DNPF Inc produced by Boots Hughston is sponsoring this event as a memory to the 40th Anniversary of Woodstock, an event that was an affirmation of the coming of age of the 60's generation and a statement to the world that peace, love and compassion has meaning and could change the world. The event is a celebration of the 60's generation's principals.

History:

This event was last produced five years ago for the 35th Anniversary.

Cost of Project: None

Fee: See attached worksheet

Performance bond: See attached worksheet

Insurance: See attached worksheet

Staff Recommendation: approve if all conditions are met



FEE WORKSHEET

| | | | | | | |
|-------------------------------------|----|------|------------------|-------------------------------------|--|--|
| Summer of Love Fee Estimate: | | | | | | |
| | | | (not for profit) | | | |
| Speedway Meadow Set Up - Fri | | | \$ 1,000.00 | limited access - cross country race | | |
| Speedway Meadow Set Up - Sat | | | \$ 3,150.00 | | | |
| Speedway Meadow Event | | | \$ 6,300.00 | | | |
| Speedway Meadow Takedown | | | \$ 3,150.00 | | | |
| Marx Set Up - Fri | | | \$ 437.50 | | | |
| Marx Set Up - Sat | | | \$ 437.50 | | | |
| Marx Event | | | \$ 875.00 | | | |
| Marx Takedown | | | \$ 437.50 | | | |
| Ground Regeneration Fee | | | \$ 5,000.00 | | | |
| Park Ranger Fri (1) | 8 | \$65 | \$ 520.00 | | | |
| Park Ranger Sat (1) | 8 | \$65 | \$ 520.00 | | | |
| Park Rangers Event(6) | 10 | \$65 | \$ 3,900.00 | | | |
| Gardener Setup Fri | 4 | \$53 | \$ 212.40 | | | |
| Gardener Set up Sat | 4 | \$53 | \$ 212.40 | | | |
| Gardener Supervision Sun | 4 | \$53 | \$ 212.40 | | | |
| Gardener Breakdown | 4 | \$53 | \$ 212.40 | | | |
| | | | \$ 26,577.10 | | | |
| Security Deposit | | | 10,000 | | | |

Special Event Requirements

In addition the the General Requirements applicable to all events in Golden Gate Park, the following specific items apply to this event:

1. Event will be cancelled in the event of inclement weather either on the day of the event or in the days prior to the event. This decision will be made by Director of Operations or his designee and he will have complete and sole discretion for this matter. The Department will have no responsibility or liability except to return facility fees less any expenses actually incurred by the Department.
2. Payment must be made in full by certified or cashier's check at least 7 days in advance.
3. No alcohol will be sold in this event.
4. Promoter must have a paid clean up crew on both Sunday and Monday to clean the facility as well as minimum numbers of dumpsters and recycling containers.
5. Promoter will engage a paid security company to monitor the site from Friday through Monday with at least 2 guards and will ensure that there is no overnight camping by vendors or others at the site. On the date of the event at least 22 paid security guards will be hired as well as police officers as required by Richmond Police and six (6) Park Rangers.
6. Must have security in place to ensure that no vendors drive into the meadow except as specifically authorized by gardening staff.
7. Vendors will be set up in Speedway and Marx Meadows and along the JFK paths provided that no pathways are blocked and specific locations are approved by staff.

General Clauses

ADA Compliance: Permittee must comply with all applicable provisions of the California and San Francisco Building Codes, the ADA and any other applicable disability access requirements. All sites will handle Special Needs and will be so marked. ADA Forms must be filled out, signed and returned to the Permits and Reservations office to finalize the permit process.

Stages, Tents and Booths: Final approval of written, detailed information pertaining to the installation and anchoring of all structures must be approved by _____, Park Division at (415) 753-7180 or _____, the head grounds keeper at (415) 467-2886 with the following stipulations:

1. All structures are to be **freestanding**
2. Anchor bolts are **NOT** to be drilled into the concrete, asphalt or lawn areas.
3. Tent anchors (**stakes, sandbags or water barrels**) are to be marked and highly visible to the public and designed for easy maneuvering by the sight impaired and wheelchair users.
4. The name of the tenting company must be submitted.
5. Structures, decorations, equipment, etc. may **NOT** be attached to Department Property (i.e. garbage cans, benches, trees, etc.)
6. Flooring will be placed at the food and beverage service and preparation areas on the field.
7. All stages, tents and booths erected on San Francisco and Park Department property **must** meet A.D.A. specifications, i.e. ramps, wheelchair lifts.

Vehicles: No vehicles may drive on pathways or on the grass without the specific approval of a gardener or supervisor.

Banners, posters, flyers, etc. must not be attached to Recreation and Park Property (i.e. garbage cans, benches, trees or others) and **MUST** be removed from the facilities at the end of event

Security for Overnight Set Up: Permittee must provide overnight security at all sites from setup through clean up and breakdown.

SFRPD Staff Overtime: This event will require the hiring of additional SF Recreation & Park Staff at overtime rates to supervise set up, take down and clean up as well as event operations. You will be separately billed for this staff. Staff will include:

- Park Staff (Park Supervisor, Gardener, Grounds Keeper) to supervise the set up and breakdown of this event.
- Park Rangers to insure the safety and security of this event.
- Custodians to help with clean up
- Structural Maintenance to assist in set up/breakdown and clean up of this event.

Portable Toilets: Permittee will be providing **portable toilets based on attendance (one per every 200 attendees) of which certain minimum amounts must meet A.D.A. specifications,**

Road Closures: Pre-event notification of road closures five days in advance must include hand-delivered notices to a four square block radius bordering the park from Transverse Drive to the Great Highway, Lincoln to Fulton with name, address and phone number of sponsoring organization. Notice must indicate time, duration of closure and alternate routes for traffic. Five days prior to event each intersection or road that is to be closed must have a sign posted stating that this road will be closed. The sign should clearly state the date, time of closure, name of the sponsoring organization and a contact telephone number.

The services of parking control officers are required to provide for the enforcement of parking on the periphery, in the immediate community and on adjacent streets of all events drawing 5,000 or more participants. You must contact Ms. Debbie Borthne, Assistant Director of Special Events, San Francisco Department of Parking and Traffic, 850 Bryant Street, Room 154, San Francisco CA 94103, at (415) 553-1620, regarding the assignment of the officers and any additional requirements of the Department of Parking and Traffic.

Tobacco Products; Smoking: The sale of tobacco products or advertising is not permitted on San Francisco Recreation and Park Department Property.

SMOKING IS PROHIBITED ON ANY UNENCLOSED AREA OF PROPERTY IN THE CITY AND COUNTY OF SAN FRANCISCO THAT IS OPEN TO THE PUBLIC AND UNDER THE JURISDICTION OF THE RECREATION AND PARK COMMISSION OR ANY OTHER PROPERTY USED FOR RECREATIONAL PURPOSES. (Article 19I: Prohibiting Smoking in City Park and Recreational Areas)

Permittee must make announcements prior and during event to participants to abide by the above code. Any violation may be punishable by a fine.

Resource conservation, recycling and composting requirements. California State bill, AB2176 and San Francisco's 75% Landfill Diversion Resolution require all operators of large event to develop a plan that would achieve high rates for solid waste reduction, reuse and recycling. Any events that will host more than 500 people must submit the following to Recreation and Parks Permit Office:

- A recycling and waste reduction plan. A plan can be but is not limited to a map of recycling stations at the proposed event and a written description of how you plan to maximize recycling.
- Proof of recycling service. Contact Sunset Scavenger at (415) 330-1300 or Golden Gate Disposal at (415) 626-4000 to order containers and hauling services.
- Certificate of completion of a recycling workshop or hire an approved recycling crew. To schedule a time to attend the workshop or find out more about approved recycling crews, please contact Julie Bryant, City Government Recycling Associate at (415) 355-3726.

Use of Recyclable and Compostable Food Service Ware. San Francisco's Food Service Waste Reduction Ordinance, Chapter 16 of SF Environment code, "Prohibits the use of polystyrene foam disposable food service ware and requires the use of recyclable or compostable food service ware." For a list of compostable and recyclable food service ware distributors please visit www.sfenvironment.org or call (415) 355-3700.

Evaluation and Compliance. Events will be monitored for compliance with aforementioned recycling requirements. If permittee is found to have violated these requirements, SF Recreation and Parks will consider this grounds for withholding of performance bond and increasing performance bond the following year.

Oil and Food Leftovers: All leftovers (oil, food, etc.) must be hauled away. NO LEFTOVERS ARE TO BE Poured DOWN GUTTERS OR STORM DRAINS. STEAMED WATER IS NOT TO BE Poured ON THE LAWN OR IN THE BUSHES.

Damage: Permittee Group will be liable for any damages to plants, trees, lawns, landscaping, sprinkler heads, and irrigation line. All clean up and lawn repairs must be completed at the end of the event to the satisfaction of the park supervisor. If the conditions are not met, the park staff will perform the work and permittee has agreed to pay for all damages, supplies, materials and labor.

Permits Required:

Emergency Medical Services Plan: Permittee is required to download and fill out an Emergency Medical Service Plan (EMS Plan) located on the San Francisco Emergency Medical Services Agency website, www.sanfranciscoems.org then mail to: John F. Brown, MD MPA FACEP, Medical Director, San Francisco EMS Agency, 68 – 12th Street, Suite 200, SF CA, 94103. Permits & Reservations must receive a copy of the approved and stamped EMS Plan prior to the event.

Environmental Management Plan: Permittee must contact Ajamu Stewart, Special Events Programming of the Bureau of Environmental Management, 1390 Market Street, Suite 210, San Francisco, CA 94102, (415) 252-3828, to obtain the necessary health permits.

Fire Department Approval: Permittee must contact San Francisco Fire Department Permit Bureau, at (415) 558-3303, for the appropriate fire, evacuation and tent permit(s).

Sound Permit: You must obtain necessary amplified sound permits for your event.

Inflatables: If inflatables are to be displayed at your event, a description of the inflatable must be submitted to the San Francisco Recreation and Park Department for approval and if approved, a permit must be secured from the San Francisco Police Department Permit Bureau, at the Hall of Justice, 850 Bryant Street, Room 458 - 4th Floor, San Francisco, CA 94103.