

SFRPD WEDDING SITE RULES AND REGULATIONS

- **ARRIVAL & DEPARTURE, SET-UP & BREAK-DOWN:** The permittee is only allowed on site during the time for which they have reserved. There are no pre-setup or break-down time frames.
- **CLEAN UP:** All debris must be bagged and removed from the rented site or put into a locking dumpster rented from a Scavenger company.
- **SOUND AMPLIFICATION:** Amplified sound is NOT allowed at outdoor wedding sites.
- **PUBLIC PARK:** Wedding sites cannot be “closed to the public” due to each site being located in a public park.
- **PORTABLE RESTROOMS:** Events with attendance of 150 persons or more must provide portable restrooms at the ratio of one (1) restroom for each 150 persons in attendance, one-fourth of which must meet A.D.A. specifications.
- **MYLAR BALLOONS:** Mylar balloons are NOT allowed on park property. Other balloons may be brought, but may NOT be released on park property. All balloons must be attached to a free standing pole. Balloon, Piñatas, Streamers, Signs, etc. may NOT be attached to any trees, benches, or poles on Recreation & Park property.
- **RICE, FLOWER PETALS, & BIRD SEEDS:** Throwing of rice, flower petals or bird seeds is NOT allowed.
- **WILDLIFE:** Releasing of wildlife (doves, butterflies, etc.) is PROHIBITED.
- **VEHICLES:** Vehicles are NOT permitted on the grassy area or the small paved roads at the permitted sites. Vehicles must be parked on the main roads. *Note: On Sunday & Holidays in Golden Gate Park, John F. Kennedy Drive is closed to vehicle traffic from the East End (Kezar Drive) to Transverse Drive. Saturdays from April through September, John F. Kennedy Drive is closed to vehicle traffic from 8th Ave to Transverse Drive.*
- **\$1 MILLION LIABILITY INSURANCE:** May be required for large groups or groups with special activities (i.e. inflatables, tents, special equipment, etc.).
- **NO FULL REFUNDS DUE TO RAIN AND/OR INCLEMENT WEATHER**

The Following Pertains to Specific Wedding Locations

- **GOLDEN GATE PARK J.F.K. DRIVE SITES:**
 - On Sunday & Holidays in Golden Gate Park, John F. Kennedy Drive is closed to vehicle traffic from the East End (Kezar Drive) to Transverse Drive.
 - Saturdays from April through September, John F. Kennedy Drive is closed to vehicle traffic from 8th Ave to Transverse Drive.

- **GOLDEN GATE PARK RECEPTION ONLY SITES:**
 - For having a caterer cooking food on site there is a fee of \$200.00 and an additional \$250.00 cleaning deposit.
 - If food trucks are permitted there is a fee of \$200 per vehicle and an additional separate \$250 cleaning deposit.
 - Commercial sized cooking devices, with prior approval from our office, must obtain a fire permit from the SF Fire Dept.

- **FAY PARK:**
 - Staffing is required at an additional cost of \$20 per hour.
 - For events involving more than 25 adults, alternative arrangements for parking of vehicles must be made.
 - Use of outdoor space only and a single indoor restroom.

- **PALACE OF FINE ARTS:**
 - The minimum fee for a reception at the Palace of Fine Arts is \$5000 with a \$1000 refundable cleaning deposit.
 - Staffing is required at an additional cost of \$70 per hour.
 - Tented events start at \$10,000 per day plus \$5,000 per day for set up and only a limited number are allowed each year.

- **SF BOTANICAL GARDENS IN GOLDEN GATE PARK :**
 - An in-person meeting must be had at the Botanical Gardens, prior to the event date, to go over loading/unloading procedures with the Park Ranger supervisor. It is advised that the renter, the event planner(if there is one), and the equipment vendor be present for this meeting. The meeting will take place on a weekday date prior to the wedding, Monday-Friday.
 - There must be a Park Ranger assigned to the wedding, on the event date.
 - Reservation times must include all set-up, break-down, and clean-up time. This includes all time for vendors, such as chair rental vendors, to be on site at the Botanical Gardens.

- **SUNNYSIDE CONSERVATORY:**
 - Staffing is required at an additional cost of \$20 per hour.
 - Rentals come with use of 70 chairs and an assortment of round and rectangular tables at no additional charge; however, the rental party must provide assistance with the set up and break down of all tables and chairs used.

IF THESE RULES ARE NOT FOLLOWED, PERMITTEE WILL FORFEIT THE ENTIRE SECURITY DEPOSIT.